



TOWN OF BARRINGTON, NEW HAMPSHIRE

2022 Proposed Parks and Recreation Budget/Line-Item Narratives



SUMMARY:

2022 Parks & Recreation Proposed Budget	\$182,756.00
2021 Parks & Recreation Approved Budget	\$177,620.00
Decrease/Increase	Increase of \$5,136

2022 OVERVIEW

Salaries: \$125,032.00
Employee Benefits: \$56,213
E/T Buyout: \$1,500
Operating Costs: \$11.00
Anticipated Costs to Revolving Fund: \$21,560.32

01-4520-01-4110: Recreation Salary	\$56,410.00
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This line item represents the Director's Salary

2021 Approved Budget: \$54,564.00
Increase of \$1,846.00

01-4520-01-4111: FT Hourly Wage	\$45,349.00
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This line item represents the Assistant Director's Hourly Wage

2021 Approved Budget: \$43,503.00
Increase of \$1,846.00

01-4520-01-4112: PT Hourly Wage	\$23,273.00
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This line item represents the Administrative Assistant
Breakdown: Administrative Assistant

2021 Approved Budget: \$21,470.00
Increase of \$1,803

01-4520-01-4140: Overtime	\$1.00
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Over time pay Recreation Employee's- These funds has been included in the Recreation Salary line as of 2022.

2021 Approved Budget: \$1.00
Increase/Decrease: \$0.00

01-4520-01-4290: Employee Benefits	\$56,213.00
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Employee Benefits

2021 Approved Budget: \$52,347.00
Increase: \$3,866

01-4520-01-4154: E/T Buyout	\$1,500.00
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Earn time buyout for Recreation Director, Assistant Director and Administrative Assistant. Maximum amount to be cashed out totals \$3,661.72 but projected E/T is anticipated to be \$1,500.

2021 Approved Budget: \$2,500
Decrease: \$1,000

01-4520-01-4531: Recreation Communications **\$1.00**

This line item represents the department cellphones.

Breakdown:

Verizon Cell Phones (4) *\$2,197.92 Revolving Fund*

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$2,197.92

01-4520-01-4560: Conferences & Training **\$1.00**

This line represents conferences & training provided to staff.

Breakdown: *Northern New England's* *\$1,194 Revolving Fund Expense- These are 2019- cost increase is anticipated*
NH State Conference *\$210 Revolving Fund Expense*

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$1,404.00

01-4520-01-4350: Contracts **\$1.00**

This line represents contracts held between Recreation Department & outside vendor sources

Breakdown: *WB Mason* *\$400.00 Revolving Fund- Water delivery*
DM Burns Security Yearly Fee *\$360.00 Revolving Fund- Alarm system, \$90.00 per quarter-*
Modern Pest *\$1,200 Revolving Fund- Pest services*
Constant Contact *\$378 Revolving Fund- Communication system*
Amazon Prime *\$120 Revolving Fund- Supplies*
Canva *\$119 Revolving Fund- Advertisements*
ASCAP *\$400 Revolving Fund- Music Licensing*

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$2,977.40

01-4520-01-4431: Facilities Maintenance **\$1.00**

This line represents contracts for waste removal & unforeseen maintenance

Breakdown: *Miscellaneous Maintenance* *\$1,000 Revolving Fund*
Cleaning supplies *\$1,000 Revolving Fund*
Waste Management *\$1,035 Revolving Fund*

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$3,035.00

01-4520-01-4434: Software Security **\$1.00**

This line item represents the equipment that cleans the gym floor and a technology upgrade in the office

Breakdown: *Vermont Systems (RecTrac)* *\$4,600 Revolving Fund- In house registration software*

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$4,600

01-4520-01-4570: Dues and Fees **\$1.00**

This line item represents the organizations in which the Department belongs

Breakdown: *NH Parks & Recreation Association annual memberships* *\$195 Revolving Fund-Three staff at \$65 each*

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$195.00

01-4520-01-4611: Office Supplies **\$1.00**

This line item represents staples, tape, and miscellaneous expenses

Breakdown:

<i>Office Supplies</i>	<i>\$1,000</i>	<i>Revolving Fund</i>
<i>Canon Printer</i>	<i>\$2,544</i>	<i>Revolving Fund- Office Printer</i>

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$3,544.00

01-4520-01-4612: Postage **\$1.00**

This line item represents the US Mail Postage

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$100.00

01-4520-01-4580: Mileage **\$1.00**

This line item represents the mileage for staff personal vehicles

Breakdown:	<i>NHRPA Regional conference</i>	<i>\$210</i>	<i>Revolving Fund</i>
	<i>NH State Conference</i>	<i>\$27</i>	<i>Revolving Fund</i>
	<i>Daily Deposits</i>	<i>\$744</i>	<i>Revolving Fund</i>
	<i>Timesheets to Town Hall</i>	<i>\$141</i>	<i>Revolving Fund</i>
	<i>Gunstock Supervisor</i>	<i>\$185</i>	<i>Revolving Fund</i>
	<i>Site Supervisors</i>	<i>\$1,200</i>	<i>Revolving Fund</i>

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$2,507.00

01-4520-01-4754: Equipment **\$1.00**

This line item represents office equipment that is necessary to function efficiently.

Breakdown:	<i>Office Equipment:</i>	<i>\$500</i>
	<i>Rockport Tech.</i>	<i>\$500</i>

2021 Approved Budget: \$1.00

Increase/Decrease: \$0

Total from Revolving Fund: \$1,000
